

The Order of the Secret Monitor or Brotherhood of David and Jonathan
in the British Isles and its Districts and Conclaves Overseas



M.Wy.Bro. ANDREW CHRISTOPHER SWEENEY
Grand Supreme Ruler

R.Wy.Bro. JAMES ROBERT HODGE
Deputy Grand Supreme Ruler

R.Wy.Bro. GASPAR LLEWELLYN GILL, *SLMM*
Assistant Grand Supreme Ruler

Mark Masons' Hall
86 St James's Street
London, SW1A 1PL

September 2021

Dear Sir and Brother

The One Hundred and Thirty-third Annual Convocation and Annual Investiture of Grand Conclave will be held on **Thursday, 11 November 2021**, at 12.30 p.m. in the Grand Temple at **Freemasons' Hall**, 60 Great Queen Street, London, WC2B 5AZ.

All Brethren of the Order are invited to attend.

Active Officers of the year will enter in procession and have a reserved seat in the temple providing they have given notice of their intention to attend. The Grand Director of Ceremonies requests the attendance of the Grand Counsellor, Grand Guide, Deputy Grand Directors of Ceremonies, Grand Sword Bearer, Grand Standard Bearer and the Grand Stewards at the rehearsal commencing at 10.30 a.m.

Yours very thoroughly and fraternally

R.Wy.Bro. Ryan A. Williams, P.G.G.
Grand Recorder

DRESS – Short black coat or dark lounge suit and the regalia of your respective office or rank.

AGENDA

1. To open Grand Conclave.
2. In Memoriam.
3. To note that there are no Minutes to approve and adopt from the Annual Convocation of Grand Conclave which was due to have been held on Thursday, 12 November 2020, but abandoned due to restrictions on Masonic activity arising from the Covid-19 pandemic.
4. To propose that the Report of the Executive Committee for the twelve months ended 31 August 2021, as printed in **Appendix A**, be taken as read, approved and adopted.
5. To receive the Report of the Grand Guide, as printed in **Appendix B**.
6. To receive the Audited Statements of Accounts of the Order and of the OSM Fund of Benevolence for the Financial Year 1 September 2019 to 31 August 2020, as printed in **Appendix C**.
7. The Grand Treasurer will report on the Accounts of the Order for the Financial Year 1 September 2020 to 31 August 2021.
8. To consider and approve amendments to the Constitutions and Regulations, as printed in **Appendix D**.
9. To appoint professionally qualified and registered auditors in accordance with Regulation 13 of the Constitutions and Regulations.
10. To elect six members to serve on the Executive Committee in accordance with Regulation 20 of the Constitutions and Regulations.
11. To elect and proclaim the Most Worthy Grand Supreme Ruler.
12. To appoint and proclaim the Deputy Grand Supreme Ruler.
13. To appoint and proclaim the Assistant Grand Supreme Ruler.
14. To elect the Grand Treasurer for the ensuing year.
15. To note that the following match-funding grants have been awarded by the Trustees of the OSM Fund of Benevolence for the year ended 31 August 2021:

Channel Islands – Guernsey Cheshire Home	£500
Cheshire & North Wales – Mind (Vale of Clwyd)	£1,000
Cornwall – Wadebridge Food Bank / Newquay Foodbank	£1,000
Durham – CureUsher	£500
East Lancashire – Bury Hospice	£1,000
East Midlands – Derbyshire Blood Bikes.....	£500
East Midlands – Nottinghamshire Blood Bikes.....	£500
Essex – CHESS Homeless	£750
Essex – Mid & South Essex Hospitals.....	£500
Hampshire & IOW (Boniface No. 297) – Ability Dogs 4 Young People IOW	£500
Hampshire & IOW (Perram No. 99) – The Elizabeth Foundation.....	£300
North & East Yorkshire (Stonebow Conclave No. 301) – The Island.....	£250
South Wales & Monmouthshire – Mid Glamorgan Area Scout Council.....	£250
Warwickshire (Shakespeare No. 468) – Spinal Muscular Atrophy UK	£500
West Scotland – Glenboig Development Trust.....	£500
West Yorkshire – The Sea Cadets (Doncaster Unit).....	£990
Worcestershire – Prostate Cancer UK	£500
Worcestershire – Kidderminster & Worcestershire Prostate Cancer Support Group ..	£500
TOTAL	£10,540
16. To appoint and invest the Grand Officers for the year 2021/2022.

17. The Most Worthy Grand Supreme Ruler will receive the Commander of the Grand Supreme Ruler's Arch of Steel.
18. The Most Worthy Grand Supreme Ruler will address Grand Conclave.
19. To transact any other business regularly brought before Grand Conclave.
20. To close Grand Conclave.

Appendix A

REPORT OF THE EXECUTIVE COMMITTEE 2020/2021

1. Membership

During the twelve months ended 31 August 2021, 25 Certificates of Registration have been issued. The total subscribing membership of the Order as at 31 August 2021 was 7,813.

2. Obituary

The Executive Committee note, with deep regret, that the death of the following Grand Officers was reported in the year ended 31 August 2021:

- R.Wy.Bro. John Brackley, P.Dep.G.S.R.
- R.Wy.Bro. Brian Clifford Wareham, P.Dep.G.S.R.
- R.Wy.Bro. John Michael Rawlinson, P.Prov.G.S.R. (Staffs., Shrops. & Herefordshire)
- R.Wy.Bro. Dennis Slights, P.Prov.G.S.R. (North and East Yorkshire)
- R.Wy.Bro. Thomas Thomson, *CPM*, P.G.Coun.
- R.Wy.Bro. John Dyson, P.G.G.
- R.Wy.Bro. Gavin Paul Kaye, P.G.G.
- R.Wy.Bro. Achyutkumar Chandubhai Patel, P.G.G.
- R.Wy.Bro. Alan Eli Smith, P.G.G.
- R.Wy.Bro. Ettappan Thangaswamy, P.G.G.
- V.Wy.Bro. James Russell Armstrong, P.G.Reg.
- V.Wy.Bro. Norman Harrison Nash, P.G.Reg.
- V.Wy.Bro. Dennis Brian Saunders, P.G.Reg.
- V.Wy.Bro. Andrew Barry Stephenson, P.G.Reg.
- V.Wy.Bro. Michael John Allen, P.G.V.
- V.Wy.Bro. Thomas Blackburn, P.G.V.
- V.Wy.Bro. Michael James Boase, P.G.V.
- V.Wy.Bro. John Henry Finlayson, P.G.V.
- V.Wy.Bro. David Mark Grant, P.G.V.
- V.Wy.Bro. William James Lewis Groom, P.G.V.
- V.Wy.Bro. George Mitchell, P.G.V.
- V.Wy.Bro. John Herbert Morris, P.G.V.
- V.Wy.Bro. Kenneth Bradley Rolfe, P.G.V.
- V.Wy.Bro. Martin Jeffrey Sale, P.G.V.
- V.Wy.Bro. Roy Harold Webber, P.G.V.
- V.Wy.Bro. Mohamed Qualam Azad Sabeer Zain, P.G.V.
- Wy.Bro. Dato Richard Guan Seng Ong, P.A.G.Reg.
- Wy.Bro. Melvyn Barrowcliffe, P.A.G.D.C.
- Wy.Bro. Bernard George Bullen, P.A.G.D.C.
- Wy.Bro. Robert Craig, P.A.G.D.C.
- Wy.Bro. David Frank Edge, P.A.G.D.C.
- Wy.Bro. George Edward Forster, P.A.G.D.C.
- Wy.Bro. Iain Cameron Fraser, P.A.G.D.C.

Wy.Bro. Edward Brian Garner, P.A.G.D.C.
Wy.Bro. Roy Buckingham Gunn, P.A.G.D.C.
Wy.Bro. Larry Anthony Harding, P.A.G.D.C.
Wy.Bro. Anthony David Hoare, P.A.G.D.C.
Wy.Bro. Cyril Arthur Noel Matthews, P.A.G.D.C.
Wy.Bro. Michael William Parkin, P.A.G.D.C.
Wy.Bro. Maj. Michael Anthony Patton, P.A.G.D.C.
Wy.Bro. Brian Francis Richards, P.A.G.D.C.
Wy.Bro. Dr Richard Barry Smith, P.A.G.D.C.
Wy.Bro. Keith William Snow, P.A.G.D.C.
Wy.Bro. The Rt Revd Dr Michael John Stayt, P.A.G.D.C.
Wy.Bro. Carel Theodor Cronje, P.G.Swd.B.
Wy.Bro. Kenneth David Crook, P.G.Swd.B.
Wy.Bro. David Laurence Doyle, P.G.Swd.B.
Wy.Bro. Joseph Janardan D'Silva, P.G.Swd.B.
Wy.Bro. Sidney James Dunford, P.G.Swd.B.
Wy.Bro. Peter Roy Green, P.G.Swd.B.
Wy.Bro. Thomas Glyndwr John, P.G.Swd.B.
Wy.Bro. Nicholas Brian Le-Grys, P.G.Swd.B.
Wy.Bro. John Brian Mitchinson, P.G.Swd.B.
Wy.Bro. David John Sanderson, P.G.Swd.B.
Wy.Bro. Kenneth Smith, P.G.Swd.B.
Wy.Bro. Geoffrey Michael Watkins, P.G.Swd.B.
Wy.Bro. Martin Winchester, P.G.Swd.B.
Wy.Bro. Christopher John Hunter, Dep.G.St.B.
Wy.Bro. Gilbert Corbett, P.G.St.B.
Wy.Bro. Thomas Crawford Fisher, P.G.St.B.
Wy.Bro. Brian William Hall, P.G.St.B.
Wy.Bro. David Neil Heginbotham, P.G.St.B.
Wy.Bro. Derek Hobbs, P.G.St.B.
Wy.Bro. Peter Malcolm Kennedy, P.G.St.B.
Wy.Bro. Donald Lewis Lewis, *OBE*, P.G.St.B.
Wy.Bro. Brian Harold Long, *JP*, P.G.St.B.
Wy.Bro. Roy Moreton, P.G.St.B.
Wy.Bro. Bernard Poole, P.G.St.B.
Wy.Bro. Dudley Yorke-Summerskill, P.G.St.B.
Wy.Bro. Edward John Belcher, P.G.B.B.
Wy.Bro. Gilbert Anthony Brown, P.G.B.B.
Wy.Bro. George Robert Davie, P.G.B.B.
Wy.Bro. Thomas William Gray, P.G.B.B.
Wy.Bro. Ronald Thomas Jacques, *MED*, P.G.B.B.
Wy.Bro. Bernard Krone, P.G.B.B.
Wy.Bro. Henry Douglas Clive Lewis, P.G.B.B.
Wy.Bro. Gordon John Miller, P.G.B.B.
Wy.Bro. Alexander Robertson Palmer, P.G.B.B.
Wy.Bro. Michael Frederick Ponting, P.G.B.B.
Wy.Bro. Keith Urwin Ratcliffe, P.G.B.B.
Wy.Bro. Leonard Joseph Tomlinson, P.G.B.B.
Wy.Bro. Derek Robert Townson, P.G.B.B.
Wy.Bro. Geoffrey Alan Williams, P.G.B.B.
Wy.Bro. Bryan William Bingle, P.G.Gdr.
Wy.Bro. Neil Garbutt, P.G.Gdr.
Wy.Bro. Stephen Handel Jones, P.G.Gdr.
Wy.Bro. Brian Cyril Lawrence, P.G.Gdr.

3. Appointments

The Most Worthy Grand Supreme Ruler has been pleased to make the following appointments at his pleasure:

Wy.Bro. KEVIN CHRISTOPHER JOHNSON, P.A.G.D.C., to be Provincial Grand Supreme Ruler for Kent, with effect from 8 March 2021, in succession to R.Wy.Bro. Peter John Wise.

Wy.Bro. ANTHONY JAMES HUNG, P.A.G.D.C., to be District Grand Supreme Ruler for Far East, with effect from 10 July 2021, in succession to R.Wy.Bro. Martin Howard Thomas.

4. Warrant of Constitution

The Most Worthy Grand Supreme Ruler has been pleased to issue a Warrant for the following new Conclave:

Carreg y Wyddfa Conclave No. 633 – Cheshire and North Wales

5. Centenary Warrant

The Most Worthy Grand Supreme Ruler has been pleased to grant a Centenary Warrant to the following Conclave on completion of one hundred years continuous working:

The Bishop Blaize Conclave No. 48 – West Yorkshire

6. Jubilee Warrants

The Most Worthy Grand Supreme Ruler has been pleased to grant Jubilee Warrants to the following Conclaves:

Bromsgrove Conclave No. 224 – Worcestershire

Norton Priory Conclave No. 226 – Cheshire and North Wales

7. Warrant in Abeyance

The Executive Committee noted and approved the request for the following Conclave to be placed in abeyance for a period of not more than three years:

Catalonia Conclave No. 382 – Spain with effect from 26 January 2021.

8. Warrants Surrendered

The Executive Committee noted that members of the following Conclaves had voted to surrender their warrants:

Arbeia Conclave No. 296 with effect from 18 May 2021 – Durham

Conclave of Amity No. 407 with effect from 8 June 2021 – Durham

9. OSM Fund of Benevolence

During the twelve months to 31 August 2021, there were no Petitions relieved.

10. Grand Honours

The Most Worthy Grand Supreme Ruler has determined that **27 June 2022** is the latest date by which annual recommendations for Grand Honours can be received by the Grand Recorder.

11. Fees and Annual Dues

In accordance with Regulation 111 of the Constitutions and Regulations it has been agreed that the standard rate of registration and other fees payable to Grand Conclave for the financial year **1 September 2021 to 31 August 2022** shall be as follows:

WARRANTS

For a new Warrant..... at cost

For a Warrant of Confirmation..... at cost

For a Celebration Warrant..... at cost

PATENTS

For a Provincial/District Grand Supreme Ruler at cost
For a Patent of Confirmation at cost

DISPENSATIONS

Conclave or Supreme Ruler Elect £30.00
Dispensation (Nunc Pro Tunc)..... £58.00

Any request for a Dispensation received less than 21 days before it is required will be treated as a Nunc Pro Tunc Dispensation and charged accordingly.

REGISTRATION

Annual Dues (1 September 2021 to 31 August 2022)..... £32.00
Installed Supreme Rulers' Conclaves..... £16.00
Registration of a Brother on Induction (50% reduction – first year of membership)..... £15.00
A Joining Brother not previously registered (50% reduction – 2021/2022)..... £15.00
A Joining Brother already registered (50% reduction – 2021/2022) £11.50
Registration of a founder member of a new Conclave being a Brother
not previously registered £30.00
Registration of a founding member of a new Conclave being a Brother
already registered £8.00
Duplicate, replacement or amended Grand Conclave Certificate £30.00

YEARBOOKS

Mark..... £13.00
All other Orders £12.00

All Fees shown are inclusive of Value Added Tax at the current rate of 20% payable by Conclaves and Brethren in England and Wales. Fees pertaining to members in the European Union will be advised accordingly.

12. Administration

The Registrations department should be informed of deaths, resignations or changes of address of Grand Officers as soon as possible after they occur via Keystone Online.

Provincial and District Grand Recorders and Secretaries of unattached Conclaves are requested to address communications either to the Grand Recorder or the most appropriate member of MMH staff by name, depending on the nature of the communication. Communications should only be marked 'Private & Confidential' by exception. All such communications should be sent to:

The Grand Conclave OSM
Mark Masons' Hall
86 St James's Street
London
SW1A 1PL

31 August 2021

R.Wy.Bro. Cdr Charles J. Aspinell, *RD, JP*, P.Dep.G.S.R.
President of the Executive Committee

R.Wy.Bro. Ryan A. Williams, P.G.G.
Grand Recorder

Appendix B

REPORT OF THE GRAND GUIDE 2020/2021

Most Worthy Grand Supreme Ruler and Brethren, I have much pleasure in presenting my fourth report as Grand Guide.

The year certainly started with some difficulty, with Grand Conclave being abandoned and the whole country still deep in various forms of Covid restrictions. Thanks though to the power of technology, we were rewarded with a video address from the Most Worthy Grand Supreme Ruler on the usual day. Unusually, the Grand Supreme Ruler had re-appointed a number of Active Grand Officers, including the current team of Grand Visitors: Very Worthy Bros. Clifford Howard Bull, Stephen Paul Holcroft, George Ross Philp and Gerald Reilly.

Speaking of technology, the number of video calls and meetings that have been engaged with over the last 12 months in volume alone is significant, some members counting their Zoom attendances in 100's. The technology really has helped to keep our Conclaves and members connected and engaged.

It is gratifying to report on the way that Conclave Visiting Deacons have continued to discharge their duties and maintain contact with their members. As I reported last year, combatting loneliness and isolation is one of the key pillars of our Order and it is important that we continue to extend our friendship and compassion to any of our members who may find themselves in these circumstances. The role of Visiting Deacon is critical to this process and I really encourage them to continue to discharge their duties with enthusiasm.

Having only been able to visit 11 Conclaves in the previous year, the Grand Visitor team were eager to continue their duties. However, the pandemic thwarted our efforts again and I have to report that at the time of writing your team of Grand Visitors have made one visit, on its own therefore a very special visit indeed.

While it would be inappropriate to mention the Conclave by name (they will know who they are) I wanted to share just an extract of the report from the Grand Visitor.

'At the third attempt, this visit was made; for which the Conclave was totally committed, supportive and prepared – paradigmatic Friendship of the Order. The feedback formulaic does not take into account a return, after an 18-month contagion-enforced absence, to the Friendship of our Order. That is to say, the meeting was a celebration, a festival!'

I think that the report of this Conclave meeting really encapsulates the feelings of the members of the Order of the Secret Monitor. The pent-up enthusiasm for a return to normal working is real.

Certainly, the team of Grand Visitors now have a significant number of visits to catch up on and in order to catch up on our visit schedules, the Most Worthy Grand Supreme Ruler has uniquely re-appointed the current team and also appointed 4 new Grand Visitors. Thus, making the 2021-22 team 8 in total, all of whom are very much looking forward to the task at hand and joining with each Conclave and Province they visit, in their individual celebrations and festivals.

In conclusion, it is clear that the Order of the Secret Monitor continues to enjoy warm and enthusiastic support from the members and had we been able to meet over the last year, I am confident I would be reflecting on a very successful, happy and increasing membership.

May the almighty Friend of all Friends help us to return to our duties and to our friends with enthusiasm and celebration.

R.Wy.Bro. Paul Crudge
Grand Guide

Appendix C

THE ORDER OF THE SECRET MONITOR GENERAL FUND EXECUTIVE COMMITTEE REPORT FOR THE YEAR ENDED 31 AUGUST 2020

The Members of the Executive Committee of The Order of the Secret Monitor submit the financial statements for the year ended 31 August 2020.

CUSTODIAN TRUSTEES

The Custodian Trustees of The Order of the Secret Monitor, who served during the year and to the date of signing this report, are:

G L Flight
M W Guest
R J Smith

EXECUTIVE COMMITTEE

The members of the Executive Committee of The Order of the Secret Monitor are:

Ex officio, appointed by the Grand Supreme Ruler with the exception of the Grand Treasurer who is elected by The Order of the Secret Monitor

His Hon I D G Alexander, *QC*
Cdr C J Aspinell, *RD, JP*
I M Campbell
P R Crudge
C M L Davies
G L Gill, *SLMM*
J R Hodge
D Littlewood (Appointed 12 November 2020)
H S Markham
R A H Morrow
P E Ribi (Retired 12 November 2020)
M J J Singleton
J S Stevens
I R Sullivan
A C Sweeney
Drs A J Van der Burgh

**THE ORDER OF THE SECRET MONITOR
GENERAL FUND
EXECUTIVE COMMITTEE REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2020**

INVESTMENT POLICY

The Order of the Secret Monitor seeks to invest to provide funds for special events and ceremonial meetings.

In accordance with this policy the Board has concentrated on investing in equities.

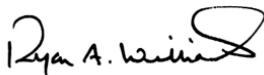
In accordance with these aims, the funds are managed by J M Finn & Co Ltd. The Investment Committee, appointed by the Trustees, reviews the funds on a regular basis.

AUDITOR

Crowe U.K. LLP has indicated its willingness to be reappointed as statutory auditor.

Approved by the Executive Committee on 5 March 2021 and signed on its behalf

**Cdr C J Aspinell, RD, JP
PRESIDENT**

A handwritten signature in black ink, appearing to read 'R A Williams', with a stylized flourish at the end.

**R A Williams
GRAND RECORDER**

**THE ORDER OF THE SECRET MONITOR
GENERAL FUND
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2020**

	2020	2019
	£	£
INCOME		
Income from investments	1,365	<i>1,407</i>
EXPENDITURE		
Sundry expenditure	265	<i>256</i>
OPERATING SURPLUS FOR THE YEAR	1,100	<i>1,151</i>
Realised & unrealised gains/(losses) on Investments	245	<i>(209)</i>
Deferred tax	-	<i>230</i>
SURPLUS FOR THE YEAR	1,345	<i>1,172</i>

Notes:

The following sums were received into The Grand Lodge of Mark Master Masons General Fund by way of dues, fees, etc. from members of The Order of the Secret Monitor during the year ended 31 August 2020.

	2020	2019
	£	£
Annual Dues	195,560	<i>194,839</i>
Registration Fees	8,179	<i>12,842</i>
Warrants (at cost)	566	<i>373</i>
Fees of Honour	17,867	<i>11,850</i>
Dispensations	366	<i>1,434</i>
Year Books	4,824	<i>4,836</i>
	227,362	<i>226,174</i>

The notes on page 12 form part of these financial statements.

**THE ORDER OF THE SECRET MONITOR
GENERAL FUND
BALANCE SHEET
31 AUGUST 2020**

	Notes	2020 £	2019 £
INVESTMENTS			
Quoted securities at Market Value	3	57,264	55,919
Historic Cost £43,764 (2019 - £43,498)			
CURRENT ASSETS			
Sundry Debtors			
Cash at bank		12,358	12,358
		12,358	12,358
CURRENT LIABILITIES			
Sundry creditors		-	-
NET CURRENT ASSETS			
		12,358	12,358
Provision for deferred tax		(2,340)	(2,340)
TOTAL ASSETS			
		67,282	65,937
Represented by:			
CAPITAL FUND			
	4		
Balance at 1 September 2019		65,937	64,765
Surplus for the year		1,345	1,172
BALANCE AT 31 August 2020			
		67,282	65,937

These results have been audited as part of the overall group audit of the Grand Lodge of Mark Master Masons. The auditors, Crowe UK LLP, have confirmed that in their opinion, these results are consistent with the figures included in the GLMMM financial statements for which they gave an unqualified report on 25 January 2021.

R A H Morrow
Grand Treasurer

Date: 5 March 2021

The notes on page 12 form part of these financial statements.

**THE ORDER OF THE SECRET MONITOR
GENERAL FUND
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

ENTITY INFORMATION

The Order of the Secret Monitor General Fund is an unincorporated association and operates from Mark Masons' Hall, 86 St James's Street, London, SW1A 1PL.

1. ACCOUNTING POLICIES

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland, applicable to small entities.

(b) Investments

Listed investments are measured at fair value through income and expenditure, and are reported at their market value at each balance sheet date.

(c) Debtors and creditors

Short-term debtors are measured at transaction price less any impairment. Short-term creditors are measured at transaction price.

2. CORPORATION TAX

The Order of the Secret Monitor has received dispensation from HM Revenue & Customs to be treated as dormant with respect to untaxed income. No tax is payable on income received gross up to a specified level.

3. INVESTMENTS

	2020	<i>2019</i>
	£	£
Quoted at Market Value	57,264	<i>55,919</i>
Historic Cost	43,764	<i>43,498</i>

4. CAPITAL FUND

Balance at 1 September 2019	65,937	<i>64,765</i>
Surplus on Income and Expenditure Account	1,172	<i>1,172</i>
Balance at 31 August 2020	67,282	<i>65,937</i>

**THE ORDER OF THE SECRET MONITOR
FUND OF BENEVOLENCE TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020**

The Trustees of The Order of the Secret Monitor Fund of Benevolence present their report and the financial statements for the year ended 31 August 2020.

LEGAL AND ADMINISTRATIVE DETAILS

The Charity is The Order of The Secret Monitor Fund of Benevolence and is a registered charity under registration number 207781. The Charity's address is 86 St James's Street, London, SW1A 1PL.

TRUSTEES

The Trustees of The Order of the Secret Monitor Fund of Benevolence, who served during the year and to the date of signing this report, are:

G L Flight
M W Guest
R J Smith

Newly appointed Trustees receive an induction from the President and Grand Treasurer and attend training courses as necessary.

ORGANISATION

The members of the Executive Committee are responsible for the administration of all aspects of The Order of the Secret Monitor Fund of Benevolence.

The members of the Executive Committee of The Order of the Secret Monitor are:

Ex officio, appointed by the Grand Supreme Ruler with the exception of the Grand Treasurer who is elected by The Order of the Secret Monitor

His Hon I D G Alexander, QC
Cdr C J Aspinell, RD, JP
I M Campbell
P R Crudge
C M L Davies
G L Gill, SLMM
J R Hodge
D Littlewood (Appointed 12 November 2020)
H S Markham
R A H Morrow
P E Ribí (Retired 12 November 2020)
M J J Singleton
J S Stevens
I R Sullivan
A C Sweeney
Drs A J Van der Burgh

**THE ORDER OF THE SECRET MONITOR
FUND OF BENEVOLENCE TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2020**

PRINCIPAL ADVISERS

BANKERS

Clydesdale Bank plc
146-158 Kensington High Street
London
W8 7RL

AUDITOR

Crowe U.K. LLP
55 Ludgate Hill
London
EC4M 7JW

INVESTMENT MANAGERS

J M Finn & Co Ltd
4 Coleman Street
London
EC2R 5TA

CONSTITUTIONS AND OBJECTS

The Order of the Secret Monitor Fund of Benevolence is governed by both statute (Charities Act 2011) and the Constitutions and Regulations of The Order of the Secret Monitor dated 1 November 1960.

The trustees are aware of the Charity Governance Code published in 2017 which sets out the principles and recommended practice for good governance within the sector. The Charity is reviewing its current governance arrangements against the principles within the code and will address any issues raised where required.

The objects of the charity are the Relief of Needy Members of the Order and certain of their Dependants and the trustees achieve these by making payments of grants to the needy and making charitable grants for purposes specifically sanctioned by Grand Conclave.

The Order of the Secret Monitor Fund of Benevolence is supported by contributions from Brethren, Ladies, Conclaves and Provinces and these may take the form of either donations, covenants, legacies or bequests. The Charity has not engaged with third parties to raise funds and there has been no direct approach to members of the public for funding. A significant amount of the charity's income is from investments. No complaints were received in relation to our fundraising activities.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the guidance issued by the Charity Commission on the strategy towards and the achievements of the Charity against its objectives.

GRANT MAKING POLICY

The payments of grants are made to the needy and for such other charitable purposes as specifically sanctioned by Grand Conclave.

**THE ORDER OF THE SECRET MONITOR
FUND OF BENEVOLENCE TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2020**

RESERVES POLICY

At 31 August 2020, the free reserves amounted to £892,473 (2019 – £876,799). The Trustees believe that the level of reserves should provide a safety net for downturns in the market as well as building up for large donations in the future. However, the Trustees are aware that the reserves are high and are continuing to review the level held.

The Trustees consider that there are sufficient reserves held at 31 August 2020 to manage any foreseeable downturn in the UK economy. The Trustees consider that there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and, for this reason, the Trustees continue to adopt the going concern basis in preparing the financial statements.

INVESTMENT POWERS

Investment powers are set out and operated within the provisions of the Trustee Act 2000. The investments are managed by the Investment Committee, who are advised by J M Finn & Co Limited.

INVESTMENT POLICY AND PERFORMANCE

The policy of the trust deed is to provide grants in relief of need for members and their dependants and, from time to time, to make grants to worthy causes. The sources of income for the fund are donations from the members and any investment income (including capital gains).

In accordance with these aims, the funds are managed by J M Finn & Co Limited. The Investment Committee, appointed by the Trustees, reviews the funds on a regular basis.

Changes are made to the investments held on the basis of seeking to maintain the existing funds and to increase them so far as possible. The intention is to invest in securities, which are likely to increase in value (including providing increased dividends), rather than by any other criteria. The value of the investments at the balance sheet date was £748,410.

ACTIVITIES

The amount of grants paid in the year to 31 August 2020 amounted to £12,215 (2019: £17,861).

**THE ORDER OF THE SECRET MONITOR
FUND OF BENEVOLENCE TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2020**

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Charity law requires the Trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards) and applicable law.

Under charity law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its net incoming/outgoing resources for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITOR

Crowe U.K. LLP has indicated its willingness to be reappointed as statutory auditor.

Approved by the Trustees on 24 February 2021 and signed on their behalf by

R J Smith
Trustee

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ORDER OF THE SECRET MONITOR FUND OF BENEVOLENCE

Opinion

We have audited the financial statements of The Order of the Secret Monitor Fund of Benevolence for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you, where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Crowe U.K. LLP

Statutory Auditor
London

Date: 26 February 2021

Crowe U.K.LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006

**THE ORDER OF THE SECRET MONITOR
FUND OF BENEVOLENCE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2020**

	Notes	Total 2020	<i>Total 2019</i>
		£	£
INCOME AND ENDOWMENTS FROM:			
Generated funds			
Donations		12,296	<i>8,137</i>
Investments		23,591	<i>24,222</i>
Total incoming resources		35,887	<i>32,359</i>
EXPENDITURE ON:			
Raising funds			
- Investment management fees		3,582	<i>3,512</i>
Charitable expenditure			
- Grant making	3	12,215	<i>17,861</i>
Total resources expended		15,797	<i>21,373</i>
OPERATING SURPLUS			
		20,090	<i>10,986</i>
Net realised and unrealised gains/(losses)		(4,416)	<i>17,017</i>
NET INCOME / (EXPENDITURE)		15,674	<i>28,003</i>
NET MOVEMENT IN FUNDS		15,674	<i>28,003</i>
FUND BALANCES			
As at 1 September 2019		876,799	<i>848,796</i>
FUND BALANCES CARRIED FORWARD		892,473	<i>876,799</i>

All of the above are represented by continuing operations and are unrestricted. There are no recognised gains or losses other than those shown above.

The notes on page 21 to 23 form part of these financial statements.

**THE ORDER OF THE SECRET MONITOR
FUND OF BENEVOLENCE
BALANCE SHEET
31 AUGUST 2020**

	Notes	2020		2019
		£	£	£
FIXED ASSET INVESTMENTS				
Quoted securities at market value	4	748,410		<u>756,407</u>
Cost £564,077 (2019 – £562,380)				
CURRENT ASSETS				
Debtors		6,775		430
Cash at bank		<u>137,288</u>		<u>119,962</u>
		144,063		120,392
CURRENT LIABILITIES				
Sundry creditors		<u>0</u>		<u>0</u>
NET CURRENT ASSETS				
			<u>144,063</u>	<u>120,392</u>
TOTAL ASSETS				
			<u>892,473</u>	<u>876,799</u>
 Represented by:				
UNRESTRICTED FUNDS				
			<u>892,473</u>	<u>876,799</u>

Approved by the Board and authorised for issue on 24 February 2021 and signed on their behalf by:

R A H Morrow
Grand Treasurer

The notes on page 21 to 23 form part of these financial statements.

**THE ORDER OF THE SECRET MONITOR
FUND OF BENEVOLENCE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

1. CHARITY INFORMATION

The Charity is a Public Benefit Entity registered as an unincorporated charity in England and Wales (registration no. 207781) and operates from its registered office Mark Masons' Hall, 86 St James's Street, London, SW1A 1PL.

2. ACCOUNTING POLICIES

(a) Basis of Accounting

The financial statements have been prepared in accordance with the Charities SORP (FRS102) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity constitutes a public benefit entity as defined by FRS 102.

Having considered post year end results and reserves, and the impact of Covid-19, the Trustees consider the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties. Accordingly, the accounts have been prepared on a going concern basis.

(b) Investments

Fixed asset investments are revalued to market value at the balance sheet date and the surplus or deficit of this revaluation represents unrealised gains or losses.

The differences between the carrying value (or cost if acquired in the year) and the proceeds of investments disposed of represent realised investment gains or losses.

Net realised and unrealised gains or losses are shown as a combined figure in the Statement of Financial Activities.

(c) Incoming Resources

Donations are accounted for on a receipts basis. Income from investments and bank interest is recognised on an accruals basis.

(d) Resources Expended

Expenditure is accounted for on an accruals basis. Charitable expenditure represents payments of grants. Governance costs represent the costs of the statutory running of the charity.

**THE ORDER OF THE SECRET MONITOR
FUND OF BENEVOLENCE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)**

(e) Financial Instruments

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost using the effective interest method. Financial assets held at amortised cost comprise cash and bank and in hand, together with accrued income. Financial liabilities held at amortised cost comprise grants payable and accruals.

Investments, including bonds held as part of an investment portfolio are held at fair value at the Balance Sheet date, with gains and losses being recognised within income and expenditure.

(f) Critical accounting judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, Trustees are required to make judgements, estimates, assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects the current and future periods.

In the view of the Trustees, no assumptions concerning the future or estimation uncertainty affecting assets and liabilities at the balance sheet date are likely to result in a material adjustment to their carrying amounts in the next financial year.

3. GRANTS

From the total grants paid of £12,215, £nil was paid to individuals and the total was paid to various external charities as approved by the Executive Council.

4. INVESTMENTS

	2020	<i>2019</i>
	£	<i>£</i>
Market value at 1 September 2019	756,407	<i>743,912</i>
Less: Disposal proceeds	(100,463)	<i>(92,757)</i>
Add: Additions at cost	96,882	<i>88,235</i>
Net realised and unrealised gains (losses)	<u>(4,416)</u>	<i><u>17,017</u></i>
 Market value at 31 August 2020	 <u>748,410</u>	 <i><u>756,407</u></i>
 Historic cost	 <u>564,077</u>	 <i><u>562,380</u></i>

**THE ORDER OF THE SECRET MONITOR
FUND OF BENEVOLENCE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)**

4. INVESTMENTS (CONTINUED)

All investments are listed on a recognised stock exchange and managed in the UK by J M Finn & Co Limited. The investments at the year-end comprised:

	2020	<i>2019</i>
Fixed interest	99,142	<i>96,464</i>
Equities	480,632	<i>499,467</i>
Other	168,636	<i>160,476</i>
	<u>748,410</u>	<i><u>756,407</u></i>

Unrealised gains/(losses) amounting to £184,333 (2019: £194,026) are based on a valuation at the year-end which is unlikely to equate to the actual gains and losses which will arise on the subsequent realisation of these investments.

5. TRUSTEE REMUNERATION

No Trustee received any remuneration or reimbursement of expenses during the current or previous year.

6. RELATED PARTIES

There are no related party transactions in the reporting period.

Appendix D

PROPOSED AMENDMENTS TO THE CONSTITUTIONS AND REGULATIONS 2021

CONCLAVES

Delete 63. (i) and insert the following text:

63. (i) The regular officers of a Conclave shall be the Supreme Ruler, Counsellor, Guide, Treasurer, Secretary, Director of Ceremonies, not more than four Visiting Deacons, Guarder, Stewards and Sentinel.

(ii) The Supreme Ruler may also appoint Brethren to any of the following additional Offices: Chaplain, Assistant Director of Ceremonies, Organist, Assistant Secretary, and Scroll Bearer.

(iii) Save by dispensation from the Grand Supreme Ruler, or in a Province or District from the Provincial/District Grand Supreme Ruler, no Brother shall hold more than one regular office, but a Brother may hold one of the additional offices together with a regular office.

(iv) The order of precedence of the Officers of a Conclave for investiture and otherwise shall be as follows: Supreme Ruler, Counsellor, Guide, Chaplain, Treasurer, Secretary, Director of Ceremonies, Visiting Deacons, Assistant Director of Ceremonies, Organist, Assistant Secretary, Scroll Bearer, Guarder, Stewards and Sentinel.

Renumber 63 (ii)–(iii) to (v)–(vi).

Delete: 'Note: Officers in italics are permissive appointments.'

NOTICES

1. GRAND CONCLAVE SUMMONS

Secretaries are required to forward copies of this summons to Supreme Rulers and to all other Brethren who may wish to attend the Annual Convocation of Grand Conclave.

2. DINING

Brethren will dine together after the Annual Convocation of Grand Conclave at approximately 2.45 p.m. in the Grand Connaught Rooms, 61-65 Great Queen Street, London, WC2B 5DA.

Brethren who wish to dine may make reservations via the online dining facility on the Grand Conclave website:

<https://www.markmasonshall.org/events-osm/secret-monitor/grand-conclave/grand-conclave-2021>

Alternatively, reservations may also be made by email to: **osmsupport@mmh.org.uk** provided a completed dining form is attached which includes full debit/credit card details for payment of the requisite dining fee, or by sending a completed reservation form, together with payment of the dining fee of £52.00 to Masonic Support Services on or before **Friday, 29 October 2021**. Dining places are restricted at this event which may cause the registration for dining to be closed earlier than advertised.

Dining fees will be processed before the event. Reservations may be cancelled, without incurring a charge, up to 7 days prior to the meeting, after which fees will not be refunded.

3. WEBSITE AND SOCIAL MEDIA

To keep up to date with events in all Orders administered from Mark Masons' Hall go to:

www.markmasonshall.org

www.facebook.com/markmasonshall

Twitter: [@MarkMasonsHall](https://twitter.com/MarkMasonsHall)

4. KEYSTONE ONLINE

All documents relating to the administration of Provinces/Districts and Conclaves are now available in the new document store on Keystone Online. Recorders are advised not to save copies to a PC or Provincial/District website but to always use the latest version in the document store.

5. MASONIC CHARITIES

Information and downloadable forms for all the Masonic charities administered from Mark Masons' Hall can be found on the Grand Conclave website:

www.markmasonshall.org/charity

6. HOSPITALITY AT MARK MASONS' HALL

From **1 September 2021**, the Carvery at 86 St James will be open on selected weekdays and is available to all Freemasons, their family and friends. **Booking in advance is strongly recommended** as the Carvery is very popular and is, on occasions, fully booked for private functions. Members of the 86 St James Loyalty Scheme will receive advance notification of opening dates by email.

Reservations may be made via email to **info@86stjames.com** or telephone: **020 7747 1180**.

To coincide with the UGLE Quarterly Communications at Freemasons' Hall, we can guarantee the Carvery Restaurant will be open on the second Wednesdays in March, June, September and December. Advance booking is required and you can be seated between 12 noon and 2.30p.m., finishing at 4p.m.

A variety of hot and cold sandwiches is also available in the bar on weekdays from 12 noon to 4p.m. The bar opening times will be 11.30a.m. until 10.30p.m., Monday to Saturday.

Further information is available on the 86 St James website:

<http://86hospitality.info>

7. PUBLICATIONS AND REGALIA

Publications and regalia for all Orders can be purchased from the shop at Mark Masons' Hall and via our website:

www.shopat86.co.uk

The shop opening hours are 10a.m. to 5.30p.m. (Monday to Friday).

Orders may also be placed by email via **regalia@mmh.org.uk** or by telephone:
020 7747 1191

